

WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 12

AGENDA

January 14th, 2020

Notice is hereby given that the Board of Commissioners of Williamson County Emergency Services District No. 12 will hold their monthly meeting on **Tuesday, January 14th, 2020, at 6:00 p.m.**, at 2114 Downing Lane, Leander, Texas, for the following purposes:

- 1) Call meeting to order;
- 2) Public Comment: In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. Members of the public may comment on any agenda item prior to consideration by the Board. Public comment is limited to 3 minutes per agenda item and 3 minutes total for comment on items not on the agenda;

ADMINISTRATIVE

- 3) Action regarding election of officers for Board.

REPORTS

- 4) Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices; and
 - (b) approval of monthly financial report; and
 - (c) review and approve quarterly investment report for 3rd quarter.
- 5) Receive report from service provider representative – City of Cedar Park.

DISCUSSION/ACTION ITEMS

- 6) Discuss and consider approval of minutes for the December 10th, 2019 regular meeting;
- 7) Approve publication of notice of address of administrative office location;
- 8) Update on capital improvements feasibility study from Steve Ihnen of Bleyl Engineering;
- 9) Discuss 2020 Fiscal Year Budget and consider modifications, if needed;
- 10) Discuss and consider status of reserve fund bank account;
- 11) Discuss required updates to the ESD website and GoDaddy renewal;
- 12) Discuss VFIS insurance renewal;
- 13) Discuss upcoming SAFE-D training opportunities and registration for their upcoming Annual Conference on February 20-22, 2020 at Moody Gardens in Galveston;

- 14) Discuss status of new laptop computer purchase;
- 15) Discuss status of FY19 compiled financial statement;
- 16) Discuss required annual report to the Division of Emergency Management;
- 17) Discuss agenda items, time, and date for next meeting;
- 18) Adjournment.

A packet containing all supportive documentation for this agenda is available for inspection at The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas 78746 between the hours of 9:00 a.m. and 4:30 p.m. and at the District Office located at 2114 Downing Lane, Leander, Texas.

_____, Secretary
Williamson County Emergency Services District No. 12

Williamson County Emergency Services District No. 12 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please visit www.wilcoesd12.org or call Feliza Conway, Secretary for Williamson County Emergency Services District No. 12, at (512) 614-0901 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.