

**Williamson County Emergency Services District #12**  
**Board of Directors Meeting**  
**Tuesday, December 11<sup>th</sup>, 2018**  
**2114 Downing Lane**  
**Leander, TX 78641**  
**6:00 P.M.**

**Minutes of meeting for November 13<sup>th</sup>, 2018**

1. Call meeting to order – Meeting opened at 6:06pm. Present were Prossner, Pokorny, and Tanner.
2. Public Comment – There were no citizens present.
3. REPORTS - Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices: Four bills were presented for approval to be paid: NTD Interests \$350.00 for November space rental; Sheryl Morris \$316.36 for October contracted services & expenses; Carlton Law Firm \$99.00 for professional services; and Hill Country News \$47.25 for public notice posting in 8/30/18 issue. All were approved to pay; motion by Prossner, seconded by Tanner, approved 3-0.
  - (b) approval of monthly financial report: Both September and October financial reports were reviewed and approved as submitted; motion by Prossner, seconded by Pokorny & approved 3-0.
4. Receive monthly report from service provider representative, City of Cedar Park – The report was reviewed and discussed. Sheryl printed a previous email from the fire chief for Prossner, which shows where units are dispatched from and how they correspond with the numbers on the report.
5. Discuss and consider approval of minutes for the October 9<sup>th</sup> regular meeting– Minutes of the October 9<sup>th</sup> meeting were reviewed. Pokorny motioned to approve the minutes as submitted, seconded by Tanner, approved 3-0.
6. Discuss and consider action regarding service provider contract for fire protection and first responder EMS services. – Prossner let the other board members know that he and Attorney Carlton have a meeting scheduled tomorrow, 11/14, with the City of Cedar Park. Tanner shared information of a neighbor's fire. Board members discussed the option of emergency access as a possibility. Prossner said the goal is to get dialog going and he will provide update on the meeting. Members present discussed making a payment to the City in the amount of \$25,000.00 but we ran out of checks; a payment will be made next month.
7. Review, discuss, and consider action regarding District website and citizen communications. – Posting news items regarding the fire mentioned above to the website if available was discussed. Tanner is going to contact Hill Country News and Marty Herrin (Wilco Fire Marshall) for possible information.
8. Discuss and consider action regarding operating procedures and policies – Push cards were mentioned; Sheryl and Martillotti have not presented anything yet and Martillotti was not in attendance this evening. This will be a work in progress.
9. Discuss upcoming SAFE-D training opportunities – Sheryl suggested registering all interested board members as a group, and having a check cut at the next meeting. Pokorny and Prossner are going, Tanner might; Sheryl needs to find out if Martillotti is able to attend.
10. Agenda Items and Scheduling of Next Meeting – The next ESD meeting will take place on Tuesday, December 11<sup>th</sup> at 6:00pm.
11. Adjourn – Meeting was adjourned at 6:40pm.

This notice has been officially posted according to Texas Government Code, Section 551.043

On \_\_\_\_\_ (date); at \_\_\_\_\_ (time);  
By \_\_\_\_\_